

IELI 2420 * Writing From Academic Sources * Spring 2017

T R 3:00-4:45 Old Main 343

Professor: Marie Lund

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Office Hours: 076 Old Main – T R 12:00-1:00pm

Important Dates:

January 9.....Classes Begin
January 16.....No Class – Martin Luther King, Jr. Day
February 20.....No Class – President’s Day
February 21.....USU Monday Schedule
March 6 – March 10.....No Class – Spring Break
April 28.....Last Day of Classes
May 1 – May 5.....Final Exams Week

Materials Required: Tunceren, L. & Cavusgil, S. (2006). *College Writing 4: Houghton Mifflin English for Academic Success*. Houghton Mifflin

Course Goal: To prepare students to meet writing needs of the typical university class.

Course Objectives: The purpose of this course is to give you instruction and practice in the writing skills necessary for success in university level studies. You will learn to:

- ✓ use electronic library databases and the Internet for information gathering
- ✓ evaluate sources you find
- ✓ have a clear focus and overall organization typical of various academic genres
- ✓ paraphrase and summarize information from multiple sources
- ✓ acknowledge others’ ideas through in - text citations and reference lists
- ✓ use language (syntax, grammar, vocabulary) that does not interfere with comprehensibility

Papers: In this course we will work on four or five papers. Each final draft will be three to four pages long. Each paper will cover a common type or university writing assignment (argumentation, analysis, event, controversy) and will demonstrate particular skills that we have focused on during class.

Drafts: In the process of writing each paper, you will trade papers with a classmate and provide feedback to each other that focuses on the main ideas and organization. You will also receive feedback from me. Once you have received your draft back from me, you will have one week to submit your final draft. Therefore it is important that your drafts are coherent and complete so that you can receive meaningful and helpful feedback.

Assignments: All assignments are designed to help you successfully negotiate the major papers. All work will be counted towards your final grade. It is important that you participate in the class activities in order to receive the full benefits of this course.

Note: Any late assignments will be penalized one grade for each day late. Please note the time that class starts- if you are late, so is your work. Make sure and show up on time and turn in your assignment to receive full credit.

Evaluation:

Assignments 30%

In class writing 10%

Drafts 10%

Papers 50%

The following grading scale will be used for the final grade:

94%-100% = A 93%-90% = A- 88%-89% = B+

84%-87% = B 80%-83% = B- 79%-78% = C+

74%-77% = C 70%-73% = C- 69%-67% = D+

67%-63% = D 62%-60% = D- Below 60% = F

As per IELI policy, any grade below C- is failing

IELI Policies and Practices

Plagiarism

Plagiarism includes knowingly “representing, by paraphrase or direct quotation, the published or unpublished work of another person as one’s own in any academic exercise or activity without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.” The penalties for plagiarism are severe. They include warning or reprimand, grade adjustment, probation, suspension, expulsion, withholding of transcripts, denial or revocation of degrees, and referral to psychological counseling.

IELI and USU Attendance Policy

Learning a language requires that you actively attend and participate in your classes. If you do not regularly attend classes, you may miss important information and fail the class, not progressing to the next level in the IELI program. Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

Missing consecutive classes

If a student misses 7 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g. a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.

Total classes

If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home.

USU policy- excused absences

According to the USU policy, a student may not miss more than 20% of any class even if it is excused. This means that you cannot miss more than 9 classes for any one class, even if some of the absences are excused. If a student’s total absences (excused and unexcused) for any class exceeds 9, their immigration status will be terminated and they will be sent home.

Warnings

Students will get at least three warnings before their immigration status is terminated. It is the student’s responsibility to provide a current e-mail address to IELI and the office of Global Engagement and check their e-mail regularly. If a student’s immigration status is terminated, they will be given 15 days to leave the U.S.

Grading

The grades you get for each class are based on the work you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

Progressing to the next level

You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped.

If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

In-term evaluations

Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

Students with Disabilities

The Americans with Disabilities Act states: "Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille."