IELI 2440 – Section 1
Academic Discourse

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Office Hours: M & W: 12:30-1:30 or by appointment
Class Times: M-W-F 9:30-10:20
Location: Engineering 201

Important Dates:
Aug 29 First Day of Classes - IELI
Sept 3 Labor Day Holiday – No Classes
Oct 19 Fall Break - No Classes
Nov 4 Daylight Savings Time Ends - Turn Clocks Back 1 Hour
Nov 21-25 Thanksgiving Holiday - No Classes
Dec 7 Class Day of Regular Classes
Dec 10-14 Final Exam Week

About the Course: The purpose of this course is to enable you to speak more effectively in an academic setting such as a university classroom. Class activities are designed around the planning and delivery of brief (5-8 minute) oral presentations on academic topics. You will be video-recorded while presenting, and you will use the recordings to review your performance and write self-critiques. You will also receive feedback from your peers and your instructor.

Text: No required text for this section. Your instructor will provide materials designed to address the following learning outcomes.

Expected Learner Outcomes
1. In their presentations, students show university-level research and preparation by . . .
   - using relevant sources
   - organizing information that shows a clear introduction, body, and conclusion
   - adequately developing the presentation topic for the intended audience
2. In their presentations, students show they can deliver an academic presentation by . . .
   - creating and using appropriate visual support
   - using language that is clear and comprehensible
   - successfully interacting with the audience
   - using appropriate body language (eye contact, gestures, and posture)
**Evaluation:**
35% - Preparation / Audience Participation / Self-Evaluation
65% - Presentations
  - Introduce Yourself
  - Describe an Object
  - Define a Concept
  - Explain a Process
  - Present Graphic Information
  - Identify a Problem & Offer a Solution
  - Final Presentation

* The above list of presentations is tentative. It may be modified depending upon time constraints and student needs.

Final grades will be based on the following percentages of total points:

- 93-100% A
- 88-89% B+
- 78-79% C+
- 68-69% D+
- < 60% F

(Students must earn C- or higher to pass to the next level in IELI.)

**USU and IELI attendance policy**
Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

**Missing consecutive classes**
If a student misses 7 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g. a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.

**Total classes**
If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home.

**USU policy - excused absences**
According to the USU policy, a student may not miss more than 20% of any class even if it is excused. This means that you cannot miss more than 9 classes for any one class, even if some of the absences are excused. If a student’s total absences (excused and unexcused) for any class exceeds 9, their immigration status will be terminated and they will be sent home.
**Warnings**
Students will get at least three warnings before their immigration status is terminated. It is the student’s responsibility to provide a current e-mail address to IELI and the office of Global Engagement and check their e-mail regularly. If a student’s immigration status is terminated, they will be given 15 days to leave the U.S.

**IELI Grading Policy**
The grades you get for each class are based on the work you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

**Progressing to the next level in IELI**
You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped. If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

**In-term evaluations**
Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

**University Policies**
**Plagiarism.** Plagiarism includes knowingly “representing, by paraphrase or direct quotation, the published or unpublished work of another person as one’s own in any academic exercise or activity without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.” The penalties for plagiarism are severe. They include warning or reprimand, grade adjustment, probation, suspension, expulsion, withholding of transcripts, denial or revocation of degrees, and referral to psychological counseling.
**Sexual harassment.** Sexual harassment is defined by the Affirmative Action/Equal Employment Opportunity Commission as any "unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature." If you feel you are a victim of sexual harassment, you may talk to or file a complaint with the Affirmative Action/Equal Employment Opportunity Office located in Old Main, Room 161, or call the AA/EEO Office at (435) 797-1266.

**Students with Disabilities.** The Americans with Disabilities Act states: "Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille."