

IELI 2440 Academic Discourse

Intensive English Language Institute

College of Humanities, Arts, and Social Sciences

Utah State University Spring 2017

MWF 10:30-11:20 am MAIN 227

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Office Hours: **MTWTHF 9:30 AM - 10:15 AM or by appt. only**

Course Goals

Learn to research, prepare, and deliver different types of academic presentations.

Expected Learner Outcomes

1) In your presentations, you should show university-level research and preparation by:

- using relevant sources
- organizing information that shows a clear introduction, body, and conclusion
- adequately developing the presentation topic for the intended audience

2) In your presentations, you should show you can deliver an academic presentation by:

- creating and using appropriate visual support
- using language that is clear and comprehensible
- successfully interacting with the audience
- using appropriate body language (eye contact, gestures, and posture)

About this course

This class is the last in the series of classes designed to advance your language skills. It will focus on enabling you to speak more effectively in an academic setting such as a

university classroom. Classroom activities are designed around the planning and delivery of brief (5-10 minute) oral presentations on academic topics. You will be video-recorded while presenting, and you will use the recordings to review your performance and write self-critiques. You will also receive feedback from your peers and your instructor.

The above purposes will be practiced in the following presentations; others may be added as needed:

- Introduction of other (individual)
- Describing a graph or table
- Explaining a process (individual)
- Extended Definition presentation (individual)
- Problem/Solution formal presentation (individual)

There will also be announced and unannounced quizzes based on the work that is to be prepared **before each class period**. They will usually be based on the reading assignments from the textbook. You must be in class when the quiz **begins** to take the quiz. If you miss a class quiz for **any** reason, you cannot take it at any other time.

Required Text and Materials:

No text required, supplemental materials will be provided by instructor. One 3-ring binder for keeping notes, homework, handouts, ect.

Student's Responsibility

Students are expected to study each chapter, complete the homework assignments that will be handed in, and be prepared to make meaningful contributions to each class discussion. Students are expected to take an active role in learning and improving their language skills through study and participation in and out of class. You will get what you put into this class. Be a proactive learner!

IELI Policies and Practices

IELI and USU Attendance Policy

Learning a language requires that you actively attend and participate in your classes. If you do not regularly attend classes, you may miss important information and fail the class, not progressing to the next level in the IELI program. Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

Missing consecutive classes

If a student misses 7 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g. a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.

Total classes

If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home.

USU policy- excused absences

According to the USU policy, a student may not miss more than 20% of any class even if it is excused. This means that you cannot miss more than 9 classes for any one class, even if some of the absences are excused. If a student's total absences (excused and unexcused) for any class exceeds 9, their immigration status will be terminated and they will be sent home.

Warnings

Students will get at least three warnings before their immigration status is terminated. It is the student's responsibility to provide a current e-mail address to IELI and the office of Global Engagement and check their e-mail regularly. If a student's immigration status is terminated, they will be given 15 days to leave the U.S.

Progressing to the next level

You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped.

If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

In-term evaluations

Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

Grading

The grades you get for each class are based on the work you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

Any lateness in presenting will be due only to excused, extenuating circumstances or **prior** permission from the instructor. Unexcused lateness in presenting automatically reduces your grade for that presentation 10% per day. Homework is due on the day specified for each assignment. **No homework will be accepted after it has been graded and handed back to the class.**

Your grade will be based on the number of points **earned** against the maximum points possible. Grade distribution will be as follows: Above 94% = A, 90-93% = A-, 86-89% = B+, 83-85% = B, 80-82% = B-, 76-79% = C+, 73-75% = C, 70-72% = C-, 60-69% = D, and below 60% = F.

In class and At-home work	40%
Analyses of own presentations	10%
In class presentations	50%

*You must **earn** a C- or higher to progress to the next level.*

Academic Honesty/Integrity

You are expected to follow USU Academic Honesty/Integrity Policy, which forbids cheating, falsification, and plagiarism. To learn about the Policy go to <http://catalog.usu.edu/content.php?catoid=4&navoid=547>. If you are caught committing any of the described violations, you will first receive a warning from your teacher and a record of it will be put in your file. You will also be asked to complete additional assignments for the class. If you violate this policy for the second time, you

will be subject to the disciplinary actions described in Section 3 of the Academic Honesty/Integrity.

Students with Disabilities:

The Americans with Disabilities Act states: "Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille."