

## **IELI 112-001 Writing, 4 Credits**

Intensive English Language Institute.

Instructor: **John Fredric (Rick) NELSON**

Utah State University Spring 2017.

Telephone: **435-730-7521**

Class Meets Tues, Thurs 01:30 pm – 02:45 pm,

Wed 11:30-12:20

Class Location: Main 066.

Instructor's Email: [nelson.rickf@gmail.com](mailto:nelson.rickf@gmail.com)

Office Hours: One hour prior to class or by appointment. Mr. Nelson's office is in Old Main, in the IELI office.

**Catalog Description** This course develops writing skills at the high-beginning level. Focuses on description, narration, grammar, and appropriate word order at sentence and paragraph levels.

This course is the first in a series that is designed to help you learn to write in English. Focus will be on the grammar necessary for writing clear sentences and also on the elements of basic paragraphs of narration and description. We may also spend some time on simple expository or argumentative paragraphs.

**Text:** No text is required for this class. The instructor will provide the necessary materials.

### **Course Outcomes**

Students communicate clearly in writing in a level-1 appropriate way--

- by means of well-formed simple, compound and complex sentences
- by means of basic narrative and descriptive paragraphs

### **Assignments and Evaluation**

There will be many daily writing assignments. Some of them will be informal in-class assignments. Others will be formal requiring conventional formatting.

Assignments may range in value depending on content and length. Score on any given assignment will be based on the quality of the work including competent use of grammar. Preliminary drafts may or may not be assigned a numerical score. In many cases, careful rewriting is an essential part of the assignment.

### **General Performance Evaluation Components**

Daily assignments, including Learning Journals 50%

Major Writing Assignments and Tests 40%

Presentations 10%

Final grades will be guided by the following percentages of total points:

100 - 93 % = A 82 - 80% = B- 69 - 67%= D+

92 - 90% = A- 79 - 78%= C+ 66 - 60%= D

89 - 88% = B+ 77 - 73%= C Below 60% = F

87 - 83% = B 72 - 70%= C-

## **IELI Policies and Practices**

### **IELI Attendance Policy**

Learning a language requires that you actively attend and participate in your classes. If you do not regularly attend classes, you may miss important information and fail the class, not progressing to the next level in the IELI program. For students studying on a visa, if you miss more than a week of class we are obligated to contact the Office of Global Engagement to report your absence. Missing multiple classes and/or failing multiple courses can have serious consequences for some students as it can be grounds for revoking their visa and requiring the students to immediately return to their country.

### **Grading**

The grades you get for each class are based on the work you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

### **Progressing to the next level**

You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped.

If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

### **In-term evaluations**

Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm

evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

It is IELI policy that students must earn a C- or higher to demonstrate completion of class goals and progress to the next level.

### **Important Semester Dates**

(Some of these dates may not affect this course directly.)

Classes Begin	Monday	Jan 09
Martin Luther King Jr. Day	Monday	Jan 16
IELI Curriculum Day	Friday	Feb 17
Presidents Day	Monday	Feb 20
Monday Class Schedule	Tuesday	Feb 21
Spring Break	Monday - Friday	Mar 06 - 10
No-Test Week	Monday - Friday	Apr 24 - 28
Classes End	Friday	Dec 09
Final Examinations	Monday - Friday	May 01 - 05

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