IELI 2450 Topics
Intensive English Language Institute
Utah State University Spring 2021
T TH 9 am – 11 am

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Office Hours TBA

**Required Text and Materials:**
Materials will be provided by the instructor.

**The Course Focuses** on using and developing all language skills: reading, writing, speaking, and/or listening through content-based instructions on a variety of contemporary topics.

**Expected Learner Outcomes** - Students demonstrate ability to engage in interactions and performances (such as classroom discussions, oral presentations, etc.) and/or produce products (such as oral/written exams, written papers, posters, PowerPoint presentations, etc.) that require the use of language skills appropriate to the topic and level.

**Grading**
The grades you get for each class are based on the **work** you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at-home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

**Assignments and Evaluation:**
- In-Class Discussions and Participation – 25%
- Homework Assignments – 25%
- Project 1 – 10%
- Project 2 – 10%
- Project 3 – 10%
- Project 4 – 10%
- Project 5 – 10%

**Grading Scale:**
- 100 - 93 % = A
- 92 - 90% = A-
- 91 - 89% = B+
- 89 - 88% = B
- 87 - 83% = B
- 82 - 80% = B-
- 79 - 78% = C+
- 77 - 73% = C
- 72 - 70% = C-
- 69 - 67% = D+
- 66 - 60% = D
- Below 60% = F

*It is IELI policy that you must earn a C- or higher to demonstrate completion of class goals and progress to the next level.*
Important Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Classes Begin</td>
<td>Tuesday</td>
</tr>
<tr>
<td>IELI Curriculum Day</td>
<td>Friday</td>
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<tr>
<td>Presidents' Day</td>
<td>Monday</td>
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<tr>
<td>Classes End</td>
<td>Friday</td>
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<tr>
<td>Final Examinations</td>
<td>Monday - Friday</td>
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Policies

Class Policies

**Illness and Emergencies.** If you are sick for more than a day, or if there is an emergency (please note that for the university, emergencies include a death or serious illness in the family, warfare, jail or legal problems, accidents), please let the instructor know.

**Technology. Please absolutely NO cell phones and laptops in class!** The instructor will let you know in advance if you need to bring your laptop for class activities. Using cell phones/texting in class is disrespectful to your classmates and to the instructor. Cell phones should be turned off and put out of sight until class is over. If you are expecting an emergency call, please let the instructor know.

IELI and USU Attendance Policy

Learning a language requires that you actively attend and participate in your classes. If you do not regularly attend classes, you may miss important information and fail the class, not progressing to the next level in the IELI program. Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

**Missing consecutive classes.** If a student misses 7 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g., a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.

**Total classes.** If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home.

**USU policy/excused absences.** According to the USU policy, a student may not miss more than 20% of any class even if it is excused. This means that you cannot miss more than 9 classes for any one class, even if some of the absences are excused. If a student’s total absences (excused and unexcused) for any class exceeds 9, their immigration status will be terminated and they will be sent home.

**Warnings.** Students will get at least three warnings before their immigration status is terminated. It is the student’s responsibility to provide a current e-mail address to IELI and the office of Global Engagement and check their e-mail regularly. If a student’s immigration status is terminated, they will be given 15 days to leave the U.S.
IELI Policies

Grading. The grades you get for each class are based on the work you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

Progressing to the next level. You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped.

If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

In-term evaluations. Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

For USU Students with Disabilities Policy, Withdrawal Policy and “I” Grade Policy, Academic Integrity - "The Honor System" visit: http://www.usu.edu/provost/faculty-life/syllabus.cfm

Withdrawal Policy and “I” Grade Policy. Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances, but not due to poor performance or to retain financial aid. The term 'extenuating' circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter a work schedule to secure employment, (4) change in work schedule as required by an employer, or (5) other emergencies deemed appropriate by the instructor.