IELI 2410 – Comprehending Lecture Discourse
Summer I - 2019

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Office Hours: By appointment
Class Times: M 1:20-2:50 TWR 1:20-3:30
Class Location: MAIN 343

Important Dates:
June 4 First Day of Classes
July 3 Last day for this class
July 4 Independence Day Holiday

Materials Needed:
• Access to a computer to listen to online lectures and other audio and video media
• A binder to organize and keep handouts and course notes
• A personal set of earbuds or head phones for independent listening in class

About the Course: Students often find it difficult to understand university lectures, and not always because they do not understand the words and the sentences. Often, the problem is that students cannot identify the important points of the lecture.

In this course, you will learn about the structure of academic lectures and presentations, and you will become more aware of the language that lecturers use to signal that structure. This awareness will help you improve your understanding of—and memory for—the content of academic lectures. You will also learn techniques for taking concise notes on the main ideas and the details of lectures.

While the primary focus of the course is to build skill in listening to university classroom lectures, we will listen to many other types of materials, such as educational video media, like the kinds of things you can find everywhere on channels like YouTube. Although these materials may differ from ‘straight’ university lectures, they are similar enough to be useful, and they are often more interesting.

Finally, although our primary aim is to learn how to listen to lectures in a more effective manner, we have a secondary aim as well: To learn cool and interesting things about various aspects of the world in which we live. In other words, this is a course in which we will treat the content that we listen to as general educational value.
Expected Learner Outcomes

After listening to a videotaped recording of a university lecture, students . . .

1. recognize the various organizational features and discourse structures of the lecture including: a) discourse markers, and b) organizational sequences
2. take notes that reflect organization and content of the lecture. Notes may employ . . . a) key word outlines, b) bulleted lists, c) visual representations, and d) other self-developed systems
3. demonstrate understanding of lecture content by completing tasks such as . . . a) filling in concept maps, b) answering questions, c) applying the content to situations, d) summarizing the content

Grades: The grades you get for each class are based on the work you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. Throughout the course, there will be periodic in-class and out-of-class assignments. These might include quizzes on the principles and techniques of listening to lectures; or lecture notes and summaries of content from particular lectures. They might include vocabulary exercises, or summaries and commentaries on self-selected recordings. Each assignment will carry a point value and you will receive a percentage of those points according to the quality of your product. The sum of all the points you earn divided by the total number of points will determine your “letter grade” for the course according to the grading scale below:

Pop quizzes: There may be unannounced quizzes from time to time. If you are absent on the day of an unannounced quiz, you will receive "0" for the quiz, and you will not have any opportunity to make up the quiz.

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<thead>
<tr>
<th>Grade</th>
<th>Point Range</th>
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<tbody>
<tr>
<td>A</td>
<td>93-100%</td>
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<tr>
<td>A-</td>
<td>90-92%</td>
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<tr>
<td>B</td>
<td>83-87%</td>
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<td>C</td>
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<tr>
<td>C-</td>
<td>70-72%</td>
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<tr>
<td>D</td>
<td>63-67%</td>
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<td>D+</td>
<td>68-69%</td>
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<tr>
<td>F</td>
<td>&lt;63%</td>
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</tbody>
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You must earn at least a C- to pass any IELI course.

USU and IELI attendance policy
Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

Missing consecutive classes (Summer policy)
If a student misses 3 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g. a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.
Total classes
If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home.

Warnings
Students will get at least three warnings before their immigration status is terminated. It is the student’s responsibility to provide a current e-mail address to IELI and the office of Global Engagement and check their e-mail regularly. If a student’s immigration status is terminated, they will be given 15 days to leave the U.S.

Progressing to the next level in IELI
You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped. If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

In-term evaluations
Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

University Policies
Plagiarism. Plagiarism includes knowingly “representing, by paraphrase or direct quotation, the published or unpublished work of another person as one’s own in any academic exercise or activity without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term papers or other academic materials.” The penalties for plagiarism are severe. They include warning or reprimand, grade adjustment, probation, suspension, expulsion, withholding of transcripts, denial or revocation of degrees, and referral to psychological counseling.

Sexual harassment. Sexual harassment is defined by the Affirmative Action/Equal Employment Opportunity Commission as any "unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature." If you feel you are a victim of sexual harassment, you may talk to or file a complaint with the Affirmative Action/Equal Employment Opportunity Office located in Old Main, Room 161, or call the AA/EEO Office at (435) 797-1266.
**Students with Disabilities.** The Americans with Disabilities Act states: "Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille."