IELI 2330  Spoken Discourse & Cross-Cultural Communication

Delivery Method, Time & Place

Delivery Method: [web broadcast](https://www.usu.edu/ais/scheduling/deliverymethods)

<table>
<thead>
<tr>
<th>Day</th>
<th>Zoom Link</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td><a href="https://usu-edu.zoom.us/j/82739693661?pwd=dXJEWhk1VUTV0c0dGWml2TW5lWEEdWdz09">Zoom Link</a></td>
<td>1:20-2:50</td>
</tr>
<tr>
<td>Tues-Thurs</td>
<td>(same) <a href="https://usu-edu.zoom.us/j/82739693661?pwd=dXJEWhk1VUTV0c0dGWml2TW5lWEEdWdz09">Zoom Link</a></td>
<td>1:20-3:30</td>
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A web broadcast class is a live online class. We will meet together online through Zoom each class period for lectures, discussion, and collaborative activities. Standard IELI/USU attendance policies apply.

IELI / USU Summer Session 2 Dates

- First Day of Class – Monday July 12
- Pioneer Day Holiday (no class) - Friday July 23
- Last Day of Class / Final Exam Day– Friday August 13

Instructor

Kim Andrus, Lecturer

- Email: kim.a.andrus@usu.edu (mailto:kim.a.andrus@usu.edu)
- [Zoom](https://usu-edu.zoom.us/j/5302703405?pwd=cJFvalBSukV0R3VFQmNad3NjaW5Udz09) Office Hours: Mon-Thurs, 12:05-1:05 or by appointment.

Course Description

[https://usu.instructure.com/courses/655569/assignments/syllabus](https://usu.instructure.com/courses/655569/assignments/syllabus)
This course emphasizes interpersonal communication and academic tasks with American undergraduate classroom assistants. It focuses on the dynamics of small-group interactions.

Course Goals

1. Successfully communicate with Americans on a variety of topics,
2. develop vocabulary skills at an intermediate level, and
3. develop skills for group work in an academic setting.

Course Outcomes

1. Students demonstrate the ability to successfully communicate with Americans on a variety of topics by...
   - using appropriate verbal and non-verbal communication in social and academic situations normally in university settings
   - interacting formally and informally in university settings
   - giving group presentations
2. Students show that they have learned vocabulary by...
   - participating successfully in speaking and listening activities
3. Students demonstrate the ability to work in groups in an academic setting by...
   - accomplishing assigned tasks such as leading a discussion

Course Resources

There is no course textbook. We will use instructor-provided materials.

Evaluation Methods and Criteria

<table>
<thead>
<tr>
<th>Course Weight</th>
<th>Item</th>
<th>Details</th>
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<tbody>
<tr>
<td>20%</td>
<td>Peer Engagement</td>
<td>Making daily, active, successful contributions to partner conversations, group discussions and collaborative tasks.</td>
</tr>
<tr>
<td>20%</td>
<td>Vocab Presentation and Roleplay</td>
<td>Giving an informal vocabulary presentation to the class by explaining a class-content-related term's meaning &amp; pronunciation and doing a brief roleplaying to demonstrate usage.</td>
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<tr>
<td>Course Weight</td>
<td>Item</td>
<td>Details</td>
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<tr>
<td>30%</td>
<td>TEDTalking Groups</td>
<td>Tedtalks are brief, informative presentations on a wide variety of fascinating topics. You will work with a TEDTalk group on a variety of activities, including selecting Tedtalks on common interests (5%), actively discussing the TEDtalk (10%), and being a discussion leader by previewing the TEDtalk, preparing discussion questions for the group, and then leading the discussion (15%).</td>
</tr>
<tr>
<td>30%</td>
<td>Group Presentation</td>
<td>Making a formal presentation to a small group of a relevant (current or local/campus issues) news, magazine, or academic article, followed by leading a discussion on that topic.</td>
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### Grade Scheme

The following grading standards will be used in this class:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Range</th>
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<tbody>
<tr>
<td>A</td>
<td>100 % to 93.0%</td>
</tr>
<tr>
<td>A-</td>
<td>&lt; 93.0 % to 90.0%</td>
</tr>
<tr>
<td>B+</td>
<td>&lt; 90.0 % to 87.0%</td>
</tr>
<tr>
<td>B</td>
<td>&lt; 87.0 % to 83.0%</td>
</tr>
<tr>
<td>B-</td>
<td>&lt; 83.0 % to 80.0%</td>
</tr>
<tr>
<td>C+</td>
<td>&lt; 80.0 % to 77.0%</td>
</tr>
<tr>
<td>C</td>
<td>&lt; 77.0 % to 73.0%</td>
</tr>
<tr>
<td>C-</td>
<td>&lt; 73.0 % to 70.0%</td>
</tr>
<tr>
<td>D+</td>
<td>&lt; 70.0 % to 67.0%</td>
</tr>
<tr>
<td>D</td>
<td>&lt; 67.0 % to 60.0%</td>
</tr>
<tr>
<td>F</td>
<td>&lt; 59.0 % to 0.0%</td>
</tr>
</tbody>
</table>

### Web Broadcast Notes:

- **virtual classroom expectations**: Participants must treat this virtual participation in the same way as face-to-face participation:
  - be attentive and actively engaged
  - be seated at a private desk/table area with materials ready
  - be dressed appropriately
- **Zoom video and audio**: 
- **video** must always be enabled (on). Frequent or prolonged video-disabling will result in being marked absent for that class period.
- **audio** should be muted (off) unless you are asking a question, engaging in discussion, or you are in break-out room discussions

**technology issues:**
- It is critical that you have a strong internet connection and a reliable device for voice (microphone) and video (camera), for online engagement.
- If you have difficulties connecting, please let Kim know via email and then make use the following resources:
  - The IT Service Desk, located in the Janet Quinney Lawson building. Technicians can inspect your devices and help you troubleshoot problems. You can also call them at 435.797HELP (4357) or chat with them on their website: [https://it.usu.edu/service-desk](https://it.usu.edu/service-desk)
  - IT will also have a limited number of laptops to loan to students on a first-come, first-served basis.
  - There are funds available to help students pay for appropriate technology through the CARES grant. Student need is determined by the 2020-2021 FAFSA. To apply for a CARES grant, visit [https://www.usu.edu/covid-19/cares/index](https://www.usu.edu/covid-19/cares/index)

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**Sensitive Content Note**

In this course, we will be sharing ideas, opinions, and beliefs on current events and topics that may be potentially sensitive. Most of us are likely to feel challenged or uncomfortable with one or more of the topics and class discussions. Such situations are opportunities to learn and grow, to reflect on our own perspectives and where they’ve come from, and above all, to develop and practice the art of understanding and respecting others who have differing worldviews.

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**Make-Up Work Policy**

If you fail to complete graded items or graded in-class activities by the due date because of a situation beyond your control (such as a health emergency), then I will allow you to make up the work. Absences are still reported per the IELI & USU policies below.

If you experience multiple "situations beyond your control" I will request evidence to verify your situation (such as a doctor's note).

However, if you miss a graded assignment, in-class activity or fail to complete classwork for other reasons, I will generally NOT allow you to make up missed work.
IELI Policies - Attendance & Grading

IELI attendance policy for F-1 or J-1 visa students

Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

**Missing consecutive classes.**

If a student misses 7 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g. a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.

**Total classes.**

If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home.

**USU policy - excused absences.**

According to the USU policy, a student may not miss more than 20% of any class even if it is excused. This means that you cannot miss more than 9 classes for any one class, even if some of the absences are excused. If a student’s total absences (excused and unexcused) for any class exceeds 9, their immigration status will be terminated and they will be sent home.

**Students' Responsibility**

You are responsible for studying each chapter, completing the homework assignments, handing them in on time, and being prepared to make meaningful contributions to each class discussion. Students are expected to take an active role in learning and improving their language skills through study and participation in and out of class. You will get what you put into this class. Be a proactive learner!

**Warnings**

Students will get at least three warnings before their immigration status is terminated. It is the student’s responsibility to provide a current e-mail address to IELI and the office of Global Engagement and check their e-mail regularly. If a student’s immigration status is terminated, they will be given 15 days to leave the U.S.

**Grading**

The grades you get for each class are based on the work you do for that class. Attendance and effort
are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

**Progressing to the next level**
You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped.

If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the [Grade Descriptions on the IELI website](https://ieli.usu.edu/current-students/academics).

**In-term evaluations**
Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

**USU Standard Policies**

**Students May Be Dropped For Nonattendance**

If a student does not attend a class during the first week of the term or by the second class meeting, whichever comes first, the instructor may submit a request to have the student dropped from the course. *(This does not remove responsibility from the student to drop courses which he or she does not plan to attend.)* This option is typically used for classes that are full and the instructor is trying to make a seat available for another student, but may be considered for other courses. Requests must be made during the first 20 percent of the course and will be considered on an individual student basis. Students who are dropped from courses will be notified by the Registrar's Office through their preferred e-mail account (see [2018-2019 General Catalog](http://catalog.usu.edu/content.php?catoid=12&navoid=3955)).

**Assumption of Risk**

All classes, programs, and extracurricular activities within the University involve some risk, and certain ones involve travel. The University provides opportunities to participate in these programs on a voluntary basis. Therefore, students should not participate in them if they do not care to assume the risks.
Students can ask the respective program leaders/sponsors about the possible risks a program may generate, and if students are not willing to assume the risks, they should not select that program. By voluntarily participating in classes, programs, and extracurricular activities, a student does so at his or her own risk. General information about University Risk Management policies, insurance coverage, vehicle use policies, and risk management forms can be found at: [http://www.usu.edu/riskmgmt/](http://www.usu.edu/riskmgmt/)

Library Services

All USU students attending classes in Logan, at our Regional Campuses, or online can access all databases, e-journals, and e-books regardless of location. Additionally, the library will mail printed books to students, at no charge to them. Students can also borrow books from any Utah academic library. Take advantage of all library services and learn more at [libguides.usu.edu/rc](http://libguides.usu.edu/rc).

Online Course Fee

A fee of $15 per credit is applied to all online courses to sustain current digital technologies and support services required for engaging and effective online learning.

Classroom Civility

Utah State University supports the principle of freedom of expression for both faculty and students. The University respects the rights of faculty to teach and students to learn. Maintenance of these rights requires classroom conditions that do not impede the learning process. Disruptive classroom behavior will not be tolerated. An individual engaging in such behavior may be subject to disciplinary action. Read [Student Code Article V Section V-3](https://studentconduct.usu.edu/studentcode/article5) for more information.

University Policies & Procedures

COVID-19 Classroom Protocols

In order to continue to provide a high standard of instruction at USU, and to limit the spread of COVID-19 during the pandemic, students are asked to follow certain classroom protocols. These protocols are in place not only for your safety but also the safety of the rest of the campus community. You will be asked to clean your desk area at the start of each class, sit in designated seats, wear face coverings, and follow dismission instructions. There may be individual medical circumstances that prevent some students from using face coverings. These circumstances will be rare, but if they do exist, we ask that everyone be respectful. It is imperative that we each do our part so that on-campus instruction can continue.
Academic Freedom and Professional Responsibilities

Academic freedom is the right to teach, study, discuss, investigate, discover, create, and publish freely. Academic freedom protects the rights of faculty members in teaching and of students in learning. Freedom in research is fundamental to the advancement of truth. Faculty members are entitled to full freedom in teaching, research, and creative activities, subject to the limitations imposed by professional responsibility. [Faculty Code Policy #403](http://www.usu.edu/hr/files/uploads/Policies/403.pdf) further defines academic freedom and professional responsibilities.

Academic Integrity – "The Honor System"

Each student has the right and duty to pursue his or her academic experience free of dishonesty. To enhance the learning environment at Utah State University and to develop student academic integrity, each student agrees to the following Honor Pledge:

"I pledge, on my honor, to conduct myself with the foremost level of academic integrity."

A student who lives by the Honor Pledge is a student who does more than not cheat, falsify, or plagiarize. A student who lives by the Honor Pledge:

- Espouses academic integrity as an underlying and essential principle of the Utah State University community;
- Understands that each act of academic dishonesty devalues every degree that is awarded by this institution; and
- Is a welcomed and valued member of Utah State University.

Academic Dishonesty

The instructor of this course will take appropriate actions in response to Academic Dishonesty, as defined the University’s Student Code. Acts of academic dishonesty include but are not limited to:

- **Cheating**: using, attempting to use, or providing others with any unauthorized assistance in taking quizzes, tests, examinations, or in any other academic exercise or activity. Unauthorized assistance includes:
  - Working in a group when the instructor has designated that the quiz, test, examination, or any other academic exercise or activity be done “individually;”
  - Depending on the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments;
  - Substituting for another student, or permitting another student to substitute for oneself, in taking an examination or preparing academic work;
  - Acquiring tests or other academic material belonging to a faculty member, staff member, or another student without express permission;
  - Continuing to write after time has been called on a quiz, test, examination, or any other academic exercise or activity;
  - Submitting substantially the same work for credit in more than one class, except with prior approval of the instructor; or engaging in any form of research fraud.
- **Falsification**: altering or fabricating any information or citation in an academic exercise or activity.
- **Plagiarism**: representing, by paraphrase or direct quotation, the published or unpublished work of another person as one's own in any academic exercise or activity without full and clear acknowledgment. It also includes using materials prepared by another person or by an agency engaged in the sale of term papers or other academic materials.

For additional information go to: [ARTICLE VI. University Regulations Regarding Academic Integrity](https://studentconduct.usu.edu/studentcode/article6)

**Sexual Harassment/Title IX**

Utah State University is committed to creating and maintaining an environment free from acts of sexual misconduct and discrimination and to fostering respect and dignity for all members of the USU community. Title IX and [USU Policy 339](http://www.usu.edu/policies/339) address sexual harassment in the workplace and academic setting.

The university responds promptly upon learning of any form of possible discrimination or sexual misconduct. Any individual may contact USU’s [Office of Equity](https://equity.usu.edu/) for available options and resources or clarification. The university has established a complaint procedure to handle all types of discrimination complaints, including sexual harassment ([USU Policy 305](http://www.usu.edu/policies/305/)), and has designated the Office of Equity Director/Title IX Coordinator as the official responsible for receiving and investigating complaints of sexual harassment.

**Withdrawal Policy and "I" Grade Policy**

Students are required to complete all courses for which they are registered by the end of the semester. In some cases, a student may be unable to complete all of the coursework because of extenuating circumstances, but not due to poor performance or to retain financial aid. The term ‘extenuating’ circumstances includes: (1) incapacitating illness which prevents a student from attending classes for a minimum period of two weeks, (2) a death in the immediate family, (3) financial responsibilities requiring a student to alter a work schedule to secure employment, (4) change in work schedule as required by an employer, or (5) other emergencies deemed appropriate by the instructor.

**Students with Disabilities**

USU welcomes students with disabilities. If you have, or suspect you may have, a physical, mental health, or learning disability that may require accommodations in this course, please contact the [Disability Resource Center (DRC)](http://www.usu.edu/drc/) as early in the semester as possible (University Inn # 101, (435) 797-2444, drc@usu.edu). All disability related accommodations must be approved by the DRC. Once approved, the DRC will coordinate with faculty to provide accommodations.

Students who are at a higher risk for complications from COVID-19 or who contract COVID-19 may also be eligible for accommodations.
Diversity Statement

Regardless of intent, careless or ill-informed remarks can be offensive and hurtful to others and detract from the learning climate. If you feel uncomfortable in a classroom due to offensive language or actions by an instructor or student(s) regarding ethnicity, gender, or sexual orientation, contact:

- Division of Student Affairs: https://studentaffairs.usu.edu, (435) 797-1712, studentservices@usu.edu, TSC 220
- Student Legal Services: https://ususa.usu.edu/student-association/student-advocacy/legal-services, (435) 797-2912, TSC 326,
- Access and Diversity: http://accesscenter.usu.edu, (435) 797-1728, access@usu.edu, TSC 315
- Multicultural Programs: http://accesscenter.usu.edu/multiculture, (435) 797-1728, TSC 315
- LGBTQA Programs: http://accesscenter.usu.edu/lgbtqa, (435) 797-1728, TSC 3145
- Provost’s Office Diversity Resources: https://www.usu.edu/provost/diversity, (435) 797-8176

You can learn about your student rights by visiting:
The Code of Policies and Procedures for Students at Utah State University: https://studentconduct.usu.edu/studentcode

Grievance Process

Students who feel they have been unfairly treated may file a grievance through the channels and procedures described in the Student Code: Article VII.

Full details for USU Academic Policies and Procedures can be found at:

- Student Conduct (http://www.usu.edu/studentconduct)
- Student Code (https://studentconduct.usu.edu/studentcode/)
- Academic Integrity (https://studentconduct.usu.edu/studentcode/article6)

Emergency Procedures

In the case of a drill or real emergency, classes will be notified to evacuate the building by the sound of the fire/emergency alarm system or by a building representative. In the event of a disaster that may
interfere with either notification, evacuate as the situation dictates (i.e., in an earthquake when shaking ceases or immediately when a fire is discovered). Turn off computers and take any personal items with you. Elevators should not be used; instead, use the closest stairs.

**Mental Health**

Mental health is critically important for the success of USU students. As a student, you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce your ability to participate in daily activities. Utah State University provides free services for students to assist them with addressing these and other concerns. You can learn more about the broad range of confidential mental health services available on campus at [Counseling and Psychological Services (CAPS)](https://counseling.usu.edu).

Students are also encouraged to download the "SafeUT App" ([https://healthcare.utah.edu/uni/programs/safe-ut-smartphone-app](https://healthcare.utah.edu/uni/programs/safe-ut-smartphone-app)) to their smartphones. The SafeUT application is a 24/7 statewide crisis text and tip service that provides real-time crisis intervention to students through texting and a confidential tip program that can help anyone with emotional crises, bullying, relationship problems, mental health, or suicide related issues.

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**Course Summary:**

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<th>Details</th>
<th>Due</th>
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