This class is listed as **BLENDED FACE-TO-FACE**. According to Utah State University policy, the **Blended** format definition is:
"The course is taught both in-person/IVC and via Online. The online (asynchronous) components reduces the time traditionally spent in the In-person or IVC setting. Participation is between 21 and 79 percent online (asynchronous) with the remainder being In-person or IVC (synchronous)."

**Asynchronous** means that you do not "attend" class at the scheduled time, but instead, access pre-recorded lectures and digital curriculum materials and respond through the a variety of method the instructor chooses for each assignment, which include email, discussion boards, tools through Canvas, and collaborative documents. There will always be a due date for this online work and it is your job to plan accordingly to make sure it is submitted on time.

**Class Times**

The schedule for class will be flexible as the semester goes on. There will be days that will be Face-to-Face, and others will be labeled "Online Work". I will give you a week's notice so that we are all aware of these days.

**For the first 3 weeks, we will have Face-to-Face classes.**

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**Attendance Expectations**

You are expected to attend all Face-to-Face classes. If something comes up be sure to email me at least a day before class.

**Textbook:**


2. Criterion Enrollment Card – available ONLY in the USU bookstore under ETS Criterion Card. It will have an access code for you to register to the Criterion service online.
Catalog Description:
The course focuses on developing writing skills at the intermediate level, moving from the paragraph to the academic essay. Students learn to acknowledge sources and use the library and the Internet to inform their writing.

Course Goals

<table>
<thead>
<tr>
<th>Expected Learner Outcomes</th>
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<tbody>
<tr>
<td>Students will progress from paragraph to essay-level writing at an intermediate level</td>
</tr>
<tr>
<td>Students will write a well-developed and organized composition of 3-5 paragraphs or more that uses grammar appropriate to the task and follows the conventions of academic writing</td>
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<tr>
<td>Students will write different types of essay/multi-paragraph texts</td>
</tr>
<tr>
<td>Students will write a coherent essay/multi-paragraph text that follows the appropriate rhetorical mode, e.g. comparison-contrast, cause-effect, classification, etc. and uses outside sources.</td>
</tr>
</tbody>
</table>

Assignments and Homework:
Throughout the semester you will be asked to complete tasks designed for you to practice what you learn in class. You will write several pieces of writing including comparison/contrast, cause/effect, and reaction essays. These are extremely important for you to complete in order to successfully learn the strategies and become a skillful student.

Criterion:
In this class you will be using an online service called Criterion. It is a tool that will help you with your writing. Basically, it lets you submit your writing and evaluates it for you based on your language and organization. This way you will have some feedback before you submit your final work to your teacher. We will have an instruction session in class to which you will have to bring the Enrollment Card. I will inform you in advance when to bring the card.

Canvas:
You will be able to submit your essays in there as well as access additional information and materials (like this syllabus). We will have an in-class instruction on how to use Canvas. You will need your A# and password set up to access this service.

Turnitin:
All your written work will be submitted to the teacher electronically. We will use Canvas Instructure for that. When you submit your work, it will be also submitted to an electronic database called Turnitin to evaluate for plagiarism. You (and your teacher) will receive a report showing a percentage of how similar your paper is to other sources. Anything over 20% will receive a 0 for that assignment. The student will be given a chance to resubmit the assignment for half the points possible.
Final Exam:

At the end of the semester you will write your final essay. You will work on it in class and to complete it you will use the skills you will learn throughout the semester.

Evaluation:

<table>
<thead>
<tr>
<th>Assignment Type</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unit Assignments</td>
<td>50%</td>
</tr>
<tr>
<td>Final Unit Writing Assignments</td>
<td>30%</td>
</tr>
<tr>
<td>Timed Writing Assignments</td>
<td>20%</td>
</tr>
</tbody>
</table>

Grading Scale:

According to IELI grading policy any grade below C- is a failing grade

- 100 – 93 % = A
- 92 - 90% = A-
- 89 - 88% = B+
- 87 – 83% = B
- 82 - 80% = B-
- 79 – 78% = C+
- 77 – 73% = C
- 72 – 70% = C-
- 69 – 67% = D+
- 66 – 60% = D
- Below 60% = F

Student’s Responsibility

Students are expected to study each chapter, complete the homework assignments that will be handed in, and be prepared to make meaningful contributions to each class discussion. Students are expected to take an active role in learning and improving their language skills through study and participation in and out of class. You will get what you put into this class. Be a proactive learner!

USU and IELI attendance policy

Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

Missing consecutive classes. If a student misses 7 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g. a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.

Total classes. If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home. USU policy - excused absences. According to the USU policy, a student may not miss more than 20% of any class even if it is excused. This means that you cannot miss more than 9 classes for any one class, even if some of the absences are excused. If a student’s total absences (excused and unexcused) for any class exceeds 9, their immigration status will be terminated and they will be sent home.
**Warnings.** Students will get at least three warnings before their immigration status is terminated. It is the student’s responsibility to provide a current e-mail address to IELI and the office of Global Engagement and check their e-mail regularly. If a student’s immigration status is terminated, they will be given 15 days to leave the U.S.

Any lateness in presenting will be due only to excused, extenuating circumstances or prior permission from the instructor. Unexcused lateness in presenting automatically reduces your grade for that presentation 10% per day. Homework is due on the day specified for each assignment. **No homework will be accepted after it has been graded and handed back to the class.**

**Progressing to the Next Level**

You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped.

If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

**In-term Evaluations**

Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

- You are expected to come to all of your classes prepared and on time.
- In cases of emergency, sickness, or religious holiday observance, you will be allowed to miss class 2 times in the semester.
- You are expected to inform your teacher of your absence as soon as you can (for religious observance, inform me at the beginning of the semester which day you’d like to take off) and email is sufficient.

**Academic Honesty/Integrity**

You are expected to follow USU Academic Honesty/Integrity Policy, which forbids cheating, falsification, and plagiarism. To learn about the Policy go to http://catalog.usu.edu/content.php?catoid=4&navoid=547 (Links to an external site.). If you are caught committing any of the described violations, you will first receive a warning from your teacher and a record of it will be put in your file. You will also be asked to complete additional assignments for the class. If you violate this policy for the second time, you will be subject to the disciplinary actions described in Section 3 of the Academic Honesty/Integrity.
**Students with Disabilities:**

The Americans with Disabilities Act states: "Reasonable accommodation will be provided for all persons with disabilities in order to ensure equal participation within the program. If a student has a disability that will likely require some accommodation by the instructor, the student must contact the instructor and document the disability through the Disability Resource Center (797-2444), preferably during the first week of the course. Any request for special consideration relating to attendance, pedagogy, taking of examinations, etc., must be discussed with and approved by the instructor. In cooperation with the Disability Resource Center, course materials can be provided in alternative format, large print, audio, diskette, or Braille."

**IMPORTANT DATES:**

- Tuesday, August 31 – 1st day of IELI classes
- Monday, September 6 – Labor Day – No USU classes
- Friday, October 15 – Fall Break
- Wednesday-Friday, November 24 – 26 – Thanksgiving Break- No USU classes
- Monday- Friday, December 6-10 – USU No test week
- Thursday, December 9 – Last day of IELI classes
- Monday – Friday, December 13-17 – Final Exam Week