IELI 2450 Topics 3
Intensive English Language Institute
College of Humanities, Arts, and Social Sciences
Utah State University Fall 2021
TR 1:30 pm - 3:20 pm  Main 343

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Office Hours:  by appt.

This class is listed as BLENDED FACE-TO-FACE. According to Utah State University policy, the BLENDED format definition is:

"The course is taught both in-person/IVC and via Online. The online (asynchronous) components reduces the time traditionally spent in the In-person or IVC setting. Participation is between 21 and 79 percent online (asynchronous) with the remainder being In-person or IVC (synchronous)."

**Asynchronous** means that you do not “attend” class at the scheduled time, but instead, access pre-recorded lectures and digital curriculum materials and respond through the a variety of method the instructor chooses for each assignment, which include email, discussion boards, tools through Canvas, and collaborative documents. There will always be a due date for this online work and it is your job to plan accordingly to make sure it is submitted on time.

**Class Times**

The schedule for class will be flexible as the semester goes on. There will be days that will be Face-to-Face, and others will be labeled "Online Work". I will give you a week’s notice so that we are all aware of these days.

**For the first 3 weeks, we will have Face-to-Face classes.**

**Required Text and Materials:**

Materials will be provided by the instructor.
The Course Focuses on using and developing all language skills: reading, writing, speaking, and/or listening through content-based instructions on a variety of contemporary topics.

Expected Learner Outcomes - Students demonstrate ability to engage in interactions and performances (such as classroom discussions, oral presentations, etc.) and/or produce products (such as oral/written exams, written papers, posters, PowerPoint presentations, etc.) that require the use of language skills appropriate to the topic and level.

Grading

The grades you get for each class are based on the work you do for that class. Attendance and effort are important factors for successful learning but do not directly affect your grade. It is important for you to do your best on all your in-class and at-home activities as they will be graded on how well you complete these activities. Successful completion of these activities will help you gain the knowledge and skills you need to meet learner outcomes for each course.

Assignments and Evaluation:

- Quizzes 20%
- Completed Projects 40%
- Assignments (Project Pre-work)* 40%

*learning content through reading, note-taking, organizing notes/project organization through making ppts, delivery, emphasis, etc.

Grading Scale:

- 100 - 93 % = A
- 92 - 90 % = A-
- 89 - 88 % = B+
- 87 - 83 % = B
- 82 - 80 % = B-
- 79 - 78 % = C+
- 77 - 73 % = C
- 72 - 70 % = C-
- 69 - 67 % = D+
- 66 - 60 % = D
- Below 60 % = F
It is IELI policy that you must earn a C- or higher to demonstrate completion of class goals and progress to the next level.

IELI and USU Attendance Policy

Learning a language requires that you actively attend and participate in your classes. If you do not regularly attend classes, you may miss important information and fail the class, not progressing to the next level in the IELI program. Attendance is not only important for learning but essential for international students on an F-1 or J-1 visa to maintain their legal immigration status. IELI works closely with the office of Global Engagement to ensure that our students maintain their immigration status and will report students who regularly miss class. Consequently, the following attendance policy will be enforced.

Missing consecutive classes

If a student misses 7 consecutive classes for any one class without contacting the instructor and providing valid proof of absence (e.g. a medical excuse from a doctor), their immigration status will be terminated and they will be sent home.

Total classes

If a student misses 7 total class hours for any one class or 22 total class hours in any one semester, their immigration status will be terminated and they will be sent home.

USU policy - excused absences

According to the USU policy, a student may not miss more than 20% of any class even if it is excused. This means that you cannot miss more than 9 classes for any one class, even if some of the absences are excused. If a student’s total absences (excused and unexcused) for any class exceeds 9, their immigration status will be terminated and they will be sent home.

Warnings

Students will get at least three warnings before their immigration status is terminated. It is the student’s responsibility to provide a current e-mail address to IELI and the office of
Global Engagement and check their e-mail regularly. If a student’s immigration status is terminated, they will be given 15 days to leave the U.S.

**Progressing to the next level**

You must receive a grade of C- or better in any IELI class in order to pass that class and move to the next level of that class. Students who receive lower than a C- are required to repeat the class until they receive a passing grade. If you are not passing a class at mid-term you will be re-registered for the class until final grades are posted. If your final grade shows that you passed the class, you will be moved up into the next level or the class will be dropped.

If you want to check on how well you met the learner outcomes for each class, there are two ways to do so: 1) you can get a copy of the student achievement form from the IELI staff assistants or 2) you can access your grade on the USU website and then compare the grade to the Grade Descriptions on the IELI website (Current Students -> Academics-> Grade Descriptions).

**In-term evaluations**

Your professors will inform you, in writing, of your grade three times during the semester (e.g. approximately 4 weeks, 8 weeks and 12 weeks). For the midterm evaluation, IELI faculty assign a letter grade to students in each of their classes. If you are doing work at a level lower than C in any of your classes, your professor will meet with you to discuss what you will need to do to pass the class.

*For USU policies, go to https://www.usu.edu/provost/faculty/teaching/syllabus_resources.cfm*

**IMPORTANT DATES:**

- Tuesday, August 31 – 1st day of IELI classes
- Monday, September 6 – Labor Day – No USU classes
- Friday, October 15 – Fall Break
- Wednesday-Friday, November 24 – 26 – Thanksgiving Break- No USU classes
- Monday- Friday, December 6-10 – USU No test week
- Thursday, December 9 – Last day of IELI classes
- Monday – Friday, December 13-17 – Final Exam Week